



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707) 639-0961

NSCFPD Board Meeting Action Summary

Wednesday, August 19, 2026, at 9:30 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

- I. **CALL TO ORDER:** Meeting called to order at 9:30 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Vice-Chair Coley, Secretary Colson, Treasurer Bode, Director Gardener, Chief Breier, Asst. Chief Plakos, CAL FIRE Captain Briant., CAL FIRE Captain Martinson
- IV. **REMOTE ATTENDANCE:** No Action
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** Gordon Smith, new Board member in December, made a comment regarding actions taken by Firefighters on his home struck by lightning. Expressed appreciation for what is being done to protect the Coast.
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Consent Calendar, Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **ADMINISTRATIVE REPORTS**
 - A. Chief/CAL FIRE: As Written. Extensive review and comments regarding the Woodside Fire. Cause of fire under investigation by CAL FIRE. Limited number of structures involved. Timber Cove VPD has acquired a Live Fire Training Trailer as a regional resource.
 - B. Chair: As Written. Given meeting conflicts for the Fire Chiefs on Wednesday through end of year, discussion took place on leaving the meeting for the Board meetings for October 21st and November 18th but starting at 1:00 p.m. Need to finalize at September Board meeting. Starting December 2026 with new Board Members, will need to move Board meeting ongoing to a time later in the day starting at 5:30 p.m. and possibly a new day of week. A final decision on using Kiley & Associates, Mike Lane, will be decided at September meeting.
 - C. Treasurer: As Written. Preliminary review of FY 25-26 being very close to budget and Treasurer Bode complimented the budget team. Final FY 26-27 Budget to be voted on at the September Board meeting. Review Reserve allocations at September meeting specifically to the Building Fund. Decision regarding Reserve Funds in October.
 - D. VFA Liaison: As Written. VFA Board discussion regarding project manager position representing the VFA in the NFS Expansion Project. Brief discussion regarding the coordination of NFS Expansion Project between VFA and NSCFPD.

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- E. District Administrator: As Written. Brief update on OMB activities at the Federal Level.
- F. Facilities Ad Hoc: As Written. Discussion deferred to the Action items.
- G. Regional Ad Hoc: No Report
- H. Staffing Ad Hoc: No Report

IX. DISCUSSION/ACTION ITEMS

- A. Conflict of Interest Code: Motion was made by Director Gardener to approve resolution to update 2026 Conflict of Interest Code with noted changes, seconded by Vice-Chair Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye. (**Resolution 26-17**)
- B. NFS Expansion: As Written. Motion was made by Treasurer Bode to authorize submittal of final application to IBank. Seconded by Director Gardener. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye. (**Motion 26-18**)
- C. NFS Lease: As Written. Will be reviewed in meeting with VFA and Facilities Ad Hoc prior to September Board Meeting.
- D. Resolution of Support for Measure D (CLSD): Motion was made by Director Gardener to approve resolution in support of CLSD Measure D in November 3, 2026 election. Seconded by Treasurer Bode. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye. (**Resolution 26-19**)
- E. Proposed Infrastructure District: As Written. Recommended to approve Letter of Intent (with changes) to Supervisor Hopkins opting out of participating in West County Enhanced Infrastructure Financing District (EIFD) program.

- X. **CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).):** The Board was in closed session from 11:14 a.m. until 12:15 PM. Decided on the applicants applying for the position of District Administrator and the format of the interviews that will be held on September 11th and 12th, 2026.

- XI. **CALENDAR LOOK-AHEAD:** Suggestions for future agenda items: Kiley & Associates; VFA Lease; Budget 26-27. Treasurer Bode will be travelling during the September board meeting on 9/16/26, but will try to attend remotely.

- XII. **GOOD OF THE ORDER:** No Comments.

- XIII. **ADJOURNMENT TO NEXT MEETING: Meeting Adjourned at 12:17 p.m.** Next scheduled regular meeting: Wednesday, September 16, 2026, at 9:30 a.m. – North Fire Station