



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707) 639-0961

NSCFPD Board Meeting Action Summary

Wednesday, July 15, 2026, at 9:30 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

- I. **CALL TO ORDER:** Meeting was called to order at 9:31 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Vice-Chair Coley, Secretary Colson, Treasurer Bode, Director Gardener, Chief Breier, Asst. Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** No Action.
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** Steve Smith presented overview and importance of Measure D for CLSD passing in November 2026 Election.
- VII. **CONSENT CALENDAR** Director Gardener moved to accept and approve Consent Calendar, Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **ADMINISTRATIVE REPORTS**
 - A. Chief/CalFire: As Written with update and comments regarding Solar installations on homes. Post installation inspection approvals are a challenge. Zero Waste Sonoma event August 22nd at NFS.
 - B. Chair: As Written followed by a brief update and discussion of the proposed EIFD Special District that currently includes TSR and Timber Cove.
 - C. Treasurer: As Written with update that June financials, and thus year end financials, would be available at the August Board meeting.
 - D. VFA Liaison: As Written with note that the VFA reviewed the DRAFT lease that is on our agenda today.
 - E. District Administrator: As Written with presentation regarding the multiple JPA's to which the District belongs. Update on USGA JFA. Conflict of Interest Codes to be presented in August. Review of November 3, 2026, election materials and process.
 - F. Facilities Ad Hoc: As Written with update on the IBank approval process and information that the I Bank is looking at a loan of 8.5 Million USD and at an interest rate of 4.56%.
 - G. Staffing Ad Hoc: As Written with discussion regarding the "Closed Session" for an update from Roberta on the search process for the DA Position.

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IX. DISCUSSION/ACTION ITEMS

- A. NFS Expansion IBank: Update on loan status with IBank, review Staff Report and timing of approval process. Review of the last steps of the approval process and the role of the Credit Review Committee of IBank. Timing of the IBank Board decision process was also reviewed. Brief update on Working with Rep. Huffman staff to apply for Community funding Grant for funding the possible construction funding gap. Discussion regarding the timing of the loan process and having phased construction.
- B. NFS Expansion-Station Lease: Review of new draft for updated NFS Station Lease Agreement between NSCFPD and NSCVFA. Review of the corrections and comments of the VFA Board and the NSCFPD Finance Committee. DRAFT version to be sent to IBank for review and comment before final Vote on DRAFT lease. Board by general agreement endorsed moving the DRAFT lease ahead to Jarvis Fay for review.
- C. Reserve Funds: Discussion on apportioning the reserves. Maintain 6 months operating reserves. Brief discussion regarding reserves policy and philosophy of what is best for the District. Review policy after the November election.

X. CALENDAR LOOK-AHEAD: Reviewed annual Calendar – no comments. Agenda items for next month presented by Chair Nybakken – Conflict of Interest resolution; CLSD Measure D Resolution; NSCVFA/NSCFPD Lease approval; Infrastructure EIFD District; Closed Session District Administrator with Peckham

XI. GOOD OF THE ORDER: No Comments

XII. ADJOURNMENT TO NEXT MEETING: Meeting adjourned at 11:32 a.m. Next scheduled regular meeting: August 19, 2026, North Fire Station at 9:30 a.m.