



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707) 639-0961

NSCFPD Finance Committee Minutes

Tuesday, July 14, 2026, 1:00 p.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

- I. **CALL TO ORDER:** Meeting was called to order at 1:03 p.m.
- II. **ROLL CALL:** Chair Nybakken, Treasurer Bode, Chief Breier; Community Member Blair-Jons attended remotely from 1435 Campus Drive, Berkeley CA 9470; Community Member Savoie attended remotely from 2140 Oaks Drive, Hillsborough, CA 94010.
- III. **REMOTE ATTENDANCE:** No Action
- IV. **AMENDMENTS TO AGENDA:** None
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VI. **CONSENT CALENDAR:** Motion to approve consent Calendar by Treasurer Bode and seconded by Chief Breier. Approved by a vote of 5-0 Aye by Chair Nybakken-Aye; Treasurer Bode-Aye; Chief Breier-Aye, community member Blair-Johns-Aye, community member Savoie Aye.
- VII. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report: As Written. Final FY25-26 Property Tax payment should arrive week of 7/20/26. Final Measure H Sales Tax payment arrives around 2nd week of September.
 - B. Reserve Funds: Discussion on apportioning the reserves. Agreed to maintain Operating Reserves at 6 months at this time as per our Policy Manual.
 - C. NFS Expansion IBank: Update on loan status with IBank, review Staff Report and timing of approval process. Discussion regarding timing of construction contracts and the idea of Phase 3 construction for the Training Center. Beginning the process of possible support from Rep. Huffman's office for Community Development grant.
 - D. NFS Expansion-Station Lease: Review of new draft for updated NFS Station Lease Agreement between NSCFPD and NSCVFA. DRAFT lease drawn up by Jarvis Fay reviewed with discussion regarding length of lease and "what-if" sections of the lease. Wordsmithing in several descriptive sentences. FC comments regarding DRAFT Lease noted and included in Red Line version to be sent to VFA Board and NSCFPD Board.
 - E. Next Meeting: Date – Wednesday August 12, 2026, 1:00 p.m.; Agenda Items: NFS Expansion update; June financials.
- VIII. **ADJOURNMENT TO NEXT MEETING:** Meeting adjourned at 2:51 p.m.