



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707) 639-0961

NSCFPD Board Meeting Action Summary

Wednesday, May 20, 2026, at 9:30 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

- I. **CALL TO ORDER: Meeting was called to order at 9:30 a.m.**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Vice-Chair Coley, Secretary Colson, Treasurer Bode, Director Gardener, Chief Breier, Asst. Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** No Action
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Consent Calendar, Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **ADMINISTRATIVE REPORTS**
 - A. Chief/CalFire: As Written with update on watershed meeting at Starcross/Annapolis with Chief and Asst. Chief. First fire of the season, battery shed fire, .88 acres currently under investigation. Lithium battery fire update. Log truck overturned on HWY 1 near Annapolis Rd. with resultant backup. Safety Fair August 8th. Fire Safe Council to apply for Cal Fire Grant and seek donations. Discussion and information sharing regarding fire hardening. Early fire season predicted.
 - B. Chair: As Written with brief discussion regarding Western Sonoma County Infrastructure Tax. Board opportunity with CAL CLASS.
 - C. Treasurer: As Written. Cal Fire Contract 3rd Quarter Actual invoices were paid on May 14, 2026, for both Measure H Operations \$233,552.89 and Non-Measure H \$338,195.90.
 - D. VFA Liaison: As Written. Next VFA Board meeting July 14, 2026.
 - E. District Administrator: As Written
 - F. Facilities Ad Hoc: As Written with meeting this afternoon to review response to additional questions asked by IBank. Brief comments regarding Permit Sonoma process.
 - G. Staffing Ad Hoc: No report- reference Action Item D

NSCFPD Board Action Summary, May 20, 2026

H. Regional Ad Hoc: No Report

IX. DISCUSSION/ACTION ITEMS

A. Preliminary Budget FY 26-27: Review and discuss current financial outlook and draft preliminary budget for FY 2026-2027. Charts to show source of funds and use of funds. Presentation of deltas between the 25/26 budget and the 26/27 budget.

B. 2026 General Election: Motion was made by Treasurer Bode to approve the ordering of an election for the four Board seats and request the consolidation with the General Election in 2026. Seconded by Director Gardener to approve the **Resolution 26-10**. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye.

C. Debt Management Policy: Motion was made by Treasurer Bode to approve amended Debt Management Policy 1210.7 I with correction in section regarding Long Term debt financing to put a period in (b) after finance and remove notation (by more than 20%), seconded by Director Gardener - Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-12**

D. District Administrator Search: Motion was made by Vice-Chair Coley to approve changes to DA Recruitment Brochure- adding \$500k to Capital budget, 32 hour position, and change to finalist interview dates of September 10 & 11, 2026 - seconded by Director Gardener - Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-11**

E. Kiley & Associates Proposal: Discussion and recommendation on whether to make a motion to accept. Invite to make presentation to NSCFPD Board in June.

F. Fire Code Ordinance: First reading of ordinance to adopt the State Fire Code, with Sonoma County's amendments, by reference. Second reading in June 18, 2026.

G. FDAC Conference Update- Discussion and comments

H. 10-year anniversary: Photo shoot of NSC board

X. **CALENDAR LOOK-AHEAD:** Reviewed annual calendar – no comments. Vice Chair Coley will be attending next meeting remotely.

XI. **GOOD OF THE ORDER:** Push In ceremony for new 4490 Water Tender tonight at NFS at 17:30.

XII. **ADJOURNMENT TO NEXT MEETING:** Meeting adjourned at 12:43 p.m. Next scheduled regular meeting: June 18, 2026, at 9:30 a.m. - North Fire Station.