



North Sonoma Coast Fire Protection District

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NSCFPD Board Action Summary

Wednesday, April 15, 2026 at 9:30 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

- I. **CALL TO ORDER:** This meeting was called to order at 9:32 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Vice-Chair Coley, Treasurer Bode, Director Gardener, Chief Breier, Asst. Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** Motion to consider a request by Secretary Colson to attend meeting remotely from The Sea Ranch, CA – due to just cause (medical emergency) pursuant to AB2449 (government section 54953(f)). Motion made by Director Gardener and 2nd by Treasurer Bode. Approved by a vote of 4-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Treasurer Bode- Aye, Director Gardener-Aye.
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Consent Calendar, Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **ADMINISTRATIVE REPORTS**
 - A. Chiefs/CAL FIRE: As Written with brief update from Chief Breier regarding change in report format. Captain Miller noted that the Call When Needed (CWN) Helicopters will not be available for two more weeks. New Water Tender is at the station for review by Board. Discussion regarding Ag Innovations workshop up at Annapolis. Introduction of Jason Clay, PIO, for CAL FIRE and creator of the excellent video highlighting the tenth anniversary of the Fire District and our current contract with CAL FIRE.
 - B. Chair: As written with update on JPA's and JPA Board elections that we add as an agenda item in the future. Vice-Chair Coley will lead the review and discussion vote on the process.
 - C. Treasurer: As presented with background on reporting time periods. Preliminary Budget for 26-27 at the next Board meeting in May.
 - D. VFA Liaison: As Written with next meeting on May 12 and reported on at the May 20th Board meeting.
 - E. District Administrator: As Written with vegetation management projects reviewed. FDAC Conference update and if any changes to the attendees please let the DA know and he will assist. November General election and communications with Registrar of Voters for District

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cost and deadlines for election participation. Measure H Oversight meeting and addressing cost allocations.

- F. Facilities Ad Hoc: As Written with comment on final review of IBank Pre-application and submittal of application on Monday March 30th.
- G. Regional Ad Hoc: As Written with understanding that the process would continue without NSCFPD participation.
- H. Staffing Ad Hoc: No report – Reference Action Item IX.B for detail.

IX. DISCUSSION/ACTION ITEMS

- A. NFS Expansion: Gap Funding – Review and discuss options. Identity of funding gap is not known at this time; however, it is considered to be 1.5 to 2.0 million USD. Review of Debt Service Capacity and actual cost of project. We have three cost estimates but none in the last six months. We believe that cost have increased therefore the funding gap may also have increased. Discussion ensued regarding the timing of action and commitment.
 - B. District Administrator Search: Motion was made by Director Gardener to sign an agreement with Peckham & McKenney to have them act as recruiter for a District Administrator position for the NSCFPD. Seconded by Vice-Chair Coley - Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-08**. Chair Nybakken requested that we obtain Certificate of Insurance and Errors & Omission Policy from Peckham & McKenney.
 - C. Lexipol Policy Updates: As Written. Motion was made by Director Gardener to approve Policy 101-Policy Manual, seconded by Vice-Chair Coley - Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-09**
 - D. 10-year anniversary: Photo shoot of NSC board- **Deferred to next meeting**
- X. **CALENDAR LOOK-AHEAD:** Review annual Calendar- no comments. Suggestions for future agenda items: Budget Review FY 26-27; Debt Management Policy; Election costs; Approval of DA Brochure, Appropriations. No Directors need to attend remotely next month.
- XI. **GOOD OF THE ORDER:** Assistant Chief Plakos mentioned worth attending Fighting Fire with Funding presentation at FDAC conference.
- XII. **ADJOURNMENT TO NEXT MEETING:** Meeting adjourned at 10:58 a.m. - Next scheduled regular meeting: May 20, 2026, at 9:30 a.m. – North Fire Station