



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497
<https://nscfpd.org> - (707) 639-0961

NSCFPD Board Action Summary

Wednesday, March 18, 2026, at 9:30 a.m.
Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

- I. **CALL TO ORDER:** The meeting was called to order at 9:30 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Vice-Chair Coley, Treasurer Bode, Director Gardener, Secretary Colson (attended meeting remotely from 601 James Way, Pismo Beach, CA 93449); Chief Breier, Asst. Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** None
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Expenses and remove/defer action of minutes for February 18, 2026, until April meeting. Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye.
- VIII. **FIRE SERVICES REPORTS**
 - A. Chief: As presented in Board Packet. VFC Grant for 2026-2027 was opened for submittal on 3/18/26.
 - B. CAL FIRE: Captain Redwood Miller reported on the new water tender (replaces current 4490) was inspected and will be at NFS by week of 3/29/26. Will be in service first week in May. There will be a Push in ceremony. CAL Fire/TSRA Fire Safety Week- Defensible Space walk will be held June 14th from 10 a.m. to 12 p.m. Fire season starts first week of May. Training for extrication equipment, scheduled for this Wednesday. Update to Schedule B staffing for the summer.
- IX. **DISCUSSION/ACTION ITEMS**
 - A. NFS Expansion: I Bank Pre-application & Resolution: After presentation by the Fieldman/Rolapp team a motion was made to accept **Resolution 26-05** with modification of signature page to show Chair Nybakken, and to approve the submission of pre-application to I-Bank by Director Gardener and seconded by Treasurer Bode. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener- Aye
 - B. Purchasing & Procurement Policy: A motion was made to approve revised Purchasing and Procurement Policy 1210.11 by Director Gardener and seconded by Vice-Chair Coley. Approved by vote of 5-0 Aye by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-06**

NSCFPD Board Meeting Action Summary, March 18, 2026

C. Regional Engagement: A motion was made by Chair Nybakken and seconded by Director Gardener to approve Regional Ad Hoc committee to communicate to participants of Regional Consolidation Exploration that the NSCFPD is not interested in actively pursuing consolidation at this time. Approved by a vote of 5-0 - Aye by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye.
Motion 26-07

D. Agenda Format: It was agreed to change back to prior Agenda Format with Administrative reports given before Discussion/Action Items.

X. ADMINISTRATIVE REPORTS

A. Chair: As presented to board with comments from Chair regarding 10th anniversary of the District. Chair also mentioned the recent financial training that he participated in that was presented by CSDA. Pleased with the quality of presentation.

B. Treasurer: As written with acknowledgement that the final payment for new water tender was made on March 17, 2026.

C. VFA Liaison Chair Nybakken presented the update \$220k towards NFS Expansion. VFA received \$130k in donations for FY 2025. \$4500 scholarship will be available for Scholarships from Xmas Tree sales 2025. Current project is upgrade and replacement of garage doors at NFS.

D. District Administrator: As written with notes that we have applied for a Vegetation Management project through Fire Safe Sonoma, which acts as the portal for Measure H funds that are veg management. Employment agreement for District Administrator reviewed with focus upon Employment Period.

E. Facilities Ad Hoc: As written with comments regarding the IBank process and update on communication with TSRA regarding the Preliminary Design Approval granted on January 23, 2026.

F. Regional Engagement Ad Hoc: As presented above in Action Items

G. Staffing Ad Hoc: As written with update: Vice Chair Coley will initiate contact with Executive Recruiter Roberta Greathouse of Peckham & McKenney and ask for a proposal to assist again in the recruitment of a new District Administrator. Possibly on April Board agenda for review and update.

XI. REVIEW OF FUTURE ITEMS:

Reviewed annual calendar- no comments. Suggestions for future agenda items – NFS Expansion Gap Funding, Budget Review. Currently all Board members in person for April Board meeting. Vice-Chair Coley's will be out of area and unable to attend June Board meeting on the 17th. Board agreed to move the June meeting to Thursday June 18th at 9:30 a.m.

XII. GOOD OF THE ORDER:

Chief Breier mentioned NSCFPD 10-year anniversary, Upcoming Memorial Weekend NSCVFD Picnic on 5/24/26.

XIII. ADJOURNMENT TO NEXT MEETING:

Next scheduled regular meeting: April 15, 2026, 9:30 a.m. North Fire Station