



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497
<https://nscfpd.org> - (707) 639-0961

NSCFPD Finance Committee Minutes

Wednesday, January 14 at 1:00 p.m.
Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

- I. **CALL TO ORDER: Meeting called to order at 1:05 p.m.**
- II. **ROLL CALL:** Chair Nybakken, Treasurer Bode, community member Blair-Johns, community member Savoie
- III. **REMOTE ATTENDANCE:** None
- IV. **AMENDMENTS TO AGENDA:** None
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VI. **CONSENT CALENDAR:** Motion made to approve consent Calendar by community member Blair-Johns and seconded by Treasurer Bode. Approved by 5-0 Aye by Chair Nybakken, Treasurer Bode, community member Blair-Johns, community member Savoie.
- VII. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report: Included Transaction Details report as part of Treasurers monthly report to Finance committee. As presented with note that the Transaction Details report was included. Committee expressed that they appreciated the inclusion of the Detail report and would welcome continuing the process. Board Treasurer reviewed the first six months of the Budget 25-26 years. Community member Savoie had several questions regarding process. Active discussion regarding Measure H and how those funds are accounted. Chair Nybakken gave an update from the recent VFA board meeting regarding the commitment to the NFS expansion project.
 - B. Procurement Policy Review and recommend: Review of current NSCFPD Board Procurement Purchasing Policy and compare to policies currently in place with FPD's in Sonoma County. After discussion and observations, it was agreed to create a sub-committee of the Board to bring back to the FC a purchasing proposal for review and possible recommendations to the NSCFPD Board. Committee member Blair-Johns and Daymon Doss will be on the sub-committee.
 - C. Debt Management Policy: General discussion by group. A question was raised about the level of policy requirements for our District. DA Doss to connect with CSDA and follow up with this project.
 - D. Next Meeting: February 11, 2026, at 1:00 p.m.
- VIII. **ADJOURNMENT:** Meeting adjourned at 2:18 p.m.