



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497  
<https://nscfpd.org> - (707) 639-0961

## NSCFPD Board Action Summary

Wednesday, January 21, 2026, 10:00 am.  
Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

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Meeting Connection Information: Zoom: Meeting ID: 886 3064 7891 password: 827987  
To connect by phone only: Dial 669 900 6833  
<https://us02web.zoom.us/j/88630647891>

- I. **CALL TO ORDER:** The meeting was called to order at 10:00 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Secretary Colson, Treasurer Bode, Director Gardener, Vice-Chair Coley (attended remotely from 25 Dial Close, Seend, Melksham, SN12 6NP, United Kingdom) , Chief Breier, Assistant Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** None
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Consent Calendar seconded by Secretary Colson. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **FIRE SERVICES REPORTS**
  - A. Chief: As written, question raised and discussion about annual and current usage statistics for the Fire Department. General consensus to continue the reports in the Fire Chiefs report. Brief discussion regarding website ADA accessibility and need to update. Announcement of meeting with Supervisor Hopkins regarding TOT and prop 172 monies and fire service application in the NSCFPD. Chair Nybakken asked question about the role of the Fire Safe Council in the District and TSRA. Chief Breier responded. Various local action events reported, house struck by lightning and water canon on slides.
  - B. CAL FIRE: Capt. Miller reports Fire season is finished for now with more rain expected. Division Chief Ben Nichols has retired and unknown who will replace. New equipment on schedule and the addition of a Lucas device for assisted resuscitation. Demo of new extrication equipment after the meeting. Discussion regarding haz mat with car battery fires and problems therein.
- IX. **DISCUSSION/ACTION ITEMS**
  - A. Board Meeting Schedule 2026: Reviewed times and dates of 2026 Board meetings. After the board discussed options, Secretary Colson moved for Board members to continue to meet on the 3<sup>rd</sup> Wednesday of the month, meeting now starting at 9:30 a.m., seconded by

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Director Gardener. This is a change from previous start times of 10:00 AM. Approved by a 5-0 vote by Chair Nybakken-Aye, Vice Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.

- B. Calendar Look Ahead: Review proposed changes to Calendar Look-Ahead and approve revisions as deemed appropriate. Continue with three-month evaluation. It is a look ahead. Chair will work with Admin to review prior to packet completion.
- C. Updated Agenda Policy Item: After discussion, a motion was made by Secretary Colson, seconded by Director Gardener to approve changes made to Policy 1207.1 regarding agenda format, as presented and moving the Closed Session item to fall after the Action Items. Motion approved by 5-0 by Chair Nybakken-Aye, Vice Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye and Director Gardener-Aye - **Motion 26-01**.
- D. Ad Hoc for District Administrator position: After discussion, a motion was made by Secretary Colson, seconded by Director Gardener to create a "Staffing Ad Hoc Committee" to address replacement of the District Administrator in October 2026 and other possible staffing changes. Ad Hoc meeting should take place before next Board meeting. Vice Chair-Coley and Director Gardener were appointed to the committee. Motion approved 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye. Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye - **Motion 26-02**.
- E. Fire Chief Stipend: Approve monthly payment process: Treasurer Bode moved and Secretary Colson seconded that the Stipend for the Chief be \$20,000.00 a year and that the payments be monthly and that the payments begin in December. Policy Manual update required. Motion approved 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye. Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye - **Motion 26-03**.
- F. Summary of Brown Act Updates 2026: Review of new general requirements applicable to all agencies. SB 707 changes are identified and complete Brown Act distributed to all Board members, as per requirements of 54952.7. DA Doss addressed several changes that were required now such as roll-call voting when in Teleconferencing of Board meeting. It is expected that from time to time there will be informational updates regarding this process.

## **X. ADMINISTRATIVE REPORTS**

- A. Chair: SCFDA Dinner meeting invitation. Design Review meeting of TSRA to be held this week.
- B. Treasurer: As written
- C. VFA Liaison: As written with update on VFA funding of NFS Expansion project.
- D. District Administrator: As written with comments on Purchasing and Procurement presented to Finance Comm. And to be reviewed by sub-committee of that body.
- E. Facilities Ad Hoc: Next meeting to be held on February 3rd 2026.
- F. Regional Engagement Ad Hoc: No meeting was held since last meeting in December 2025.

## **XI. CALENDAR LOOK-AHEAD:**

Per Policy Change 1207.1 calendar Look-Ahead will now be called "Review of Future Items" Annual Calendar was discussed. No Board members need to attend February meeting remotely.

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**XII. GOOD OF THE ORDER:** Chief Breier made a comment regarding board and staff and appreciates all the good work and support.

**XIII. ADJOURNMENT TO NEXT MEETING:**

Next scheduled regular meeting: February 18, 2026, 9:30 a.m. – North Fire Station