



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707)639-0961

NSCFPD Board Meeting Agenda

Wednesday, November 19, 2025, 10:00 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

(Note: Must be logged in to a Zoom account to join)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the District at 707-639-0961 at least 48 hours in advance so the necessary arrangements can be made.

Remote Attendance: Director Bode will be attending the meeting from 34 Wayside Drive, Lookout Mountain, GA 3075

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **REMOTE ATTENDANCE:** Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)).
- V. **AMENDMENTS TO AGENDA**
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve minutes from October 22, and November 7, 2025, Board meetings
 - B. Approve Expenses: September 2025
- VIII. **REPORTS**
 - A. Chair

NSCFPD Board Meeting, November 19, 2025, Page 2

- B. Chief
- C. CAL FIRE
- D. District Administrator
- E. VFA Liaison
- F. Treasurer
- G. Facilities Ad Hoc
- H. Regional Engagement Ad Hoc

IX. DISCUSSION/ACTION ITEMS

- A. Board Retreat: -Review and comment on board retreat summary
- B. Treasurer: Review changes necessary to shift the Treasurer role to the Board, with motion(s) to amend Policy Manual and a resolution to redefine the Treasurer role.
- C. Board Treasurer- Motion to appoint a District Board Treasurer.

X. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – (Government Code section 54957(b)(1)-District Administrator). Continuation of DA Annual Review

Reconvene the open session to report any action taken or not taken.

XI. CALENDAR LOOK-AHEAD:

Review annual calendar, identify upcoming tasks and deadlines. Suggestions for future agenda items? Do any Directors need to attend a future meeting remotely?

XII. ADJOURNEMENT TO NEXT MEETING

Next Meeting: December 17, 2025, 10:00 a.m. – North Fire Station Board Meeting