



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707)639-0961

## NSCFPD Board Meeting Agenda

Wednesday, September 17, 2025, 10:00 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

---

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241  
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241  
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

---

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

---

**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org).

---

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **REMOTE ATTENDANCE:** Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)).
- V. **AMENDMENTS TO AGENDA**
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. **BOARD APPOINTMENT**
  - A. Board Member Vacancy: Interview, selection, appointment, and oath of office.
    - a. Judith Coley
- VIII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve minutes from August 13, 2025, Board meeting.
  - B. Approve July 2025 expenses.

**IX. REPORTS**

- A. Chair
- B. Chief
- C. CAL FIRE
- D. District Administrator
- E. VFA Liaison
- F. Treasurer

**X. DISCUSSION/ACTION ITEMS**

- A. Recognition resolutions for departing board members
- B. Election of District Officer(s): Election of Board Chair, followed by election for any officer vacancy that subsequently results
- C. Committee vacancy appointments: Approve appointments to vacant positions on the Finance Committee and the Facilities Ad Hoc Committee
  - a. Finance Committee
  - b. Facilities Ad Hoc
- D. Regional Consolidation Exploratory Group: Review purpose and status of project, with motion to create ad-hoc committee to participate.
- E. Final Budget: Review and discuss proposed final budget for FY 2025-2026; pass motion approving budget.
- F. California Class Investment: Review California CLASS information and pass motion approving creation of California CLASS account.
- G. REDCOM JPA: Review draft updated REDCOM JPA agreement.
- H. Board Retreat: Planning and discussion for possible date.
- I. Financial Policy: Review proposed update to Financial Policy regarding use of designated funds with motion to approve.
- J. Legal Expense Management: Review of 2016 Board motion regarding access to legal advice and getting advance notice approval. Consideration to change, rescind or leave as written.

**XI. CALENDAR LOOK-AHEAD:**

Review annual calendar, identify upcoming tasks and deadlines. Suggestions for future agenda items? Do any board members need to attend a future meeting remotely?

Next Meeting: October 15, 2025, or TBD (possible Change to October 22, 2025), 10:00 a.m. – North Fire Station Board Meeting