



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707)639-0961

NSCFPD Finance Committee Minutes

Friday, July 11, 2025, 2:00 p.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

- I. **CALL TO ORDER:** 2:02 p.m.
- II. **ROLL CALL-** Chair Nybakken, member Campbell, community member Entwisle, community member Blair-Johns; Chief Plakos (attended remotely from 40146 Leeward Rd, The Sea Ranch, CA)
- III. **REMOTE ATTENDANCE:** No Action
- IV. **AMENDMENTS TO AGENDA:** None
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VI. **CONSENT CALENDAR:** Motion to accept and approve consent calendar made by community member Blair-Johns and seconded by member Campbell. Approved by 5-0
 - A. Approve minutes of 6/11/25 Finance Committee Meeting.
 - B. Approve reconciliation reports for May and June, 2025
- VII. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report: As presented with comment regarding the Appropriations Limited. Discussion regarding accrual basis versus cash accounting.
 - B. Reserve Fund Policies: Review and discuss current reserve fund policies, with motion recommending updates if needed. Discussion regarding reserve fund intent and timeliness of Policy Manual. Motion by member Blair-Johns to include the newest approved funds in the Policy Manual and seconded by member Margery Entwisle. Approved 5-0.
 - C. Investment Options: Review and discuss: Presentation regarding investment possibilities and review of rates and accessibility. Member Entwisle moved that the District "try California Class" and Second by Member Blair-Johns - Approved 5-0
 - D. Fieldman/Rolapp update: Preparation for the meeting on the 30th of July and decision to invite the VFA Board to the meeting.
 - E. Measure H Reporting: Review draft annual report to Measure H Oversight Committee. Discussion re admin meetings and review of ordinance requirements for compliance.
 - F. Next Meeting: July 30, 2025, 10:00 a.m. Fieldman Rolapp meeting
- VIII. **ADJOURNMENT:** 3:38 p.m.