



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Wednesday, October 16, 2024, 10:00 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** The meeting was called to order at 09:59 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** In attendance: Directors Nybakken, Gardener, Campbell, Tittle, Colson, Chief Plakos, District Administrator Daymon Doss, CAL FIRE Captain Pat Briant
- IV. **REMOTE ATTENDANCE:** None
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR** A motion was made to approve the consent calendar by Dir. Gardener, 2nd by Dir. Nybakken, and approved by a vote of 5-0.
- VIII. **REPORTS**
 - A. Chair: Welcomed Daymon Doss, our new District Administrator. Thanked Chief Plakos for everything she has done to prepare for Daymon's arrival. The process of setting up a repeat of the workshop for building fire stations (held on Sept 19) is in progress. No progress yet on the board retreat.
 - B. Chief: as written, also: 4490 is back in service; there is some seasonable shuffling of equipment between the north and south fire stations; there is a red flag warning through the weekend; it is very likely that the hazardous pickup day will occur as planned; reminded us that the North Fire Station is the local polling place; explained REDCOM.
 - C. CAL FIRE: There is one major fire in the state near Shasta; discussed the Muniz fire near Jenner, and discussed the causes of fires in general; gave a short-term weather report; 2 additional engineers are starting soon at CAL FIRE in preparation for the official increase of the team on January 1.
 - D. District Administrator: His first day was Monday; onboarding is going very well; discussed what he is looking for in local housing; wants to meet with each board member in the coming weeks.
 - E. VFA Liaison: Eric Agnew from the VFA gave a presentation of the current North Fire Station expansion plans and financial status.
 - F. Treasurer: as written; one clarification about an item in the accounts receivable column.

IX. DISCUSSION/ACTION ITEMS

- A. **FC Membership:** A motion was made to approve the Finance Committee's recommendation to accept Margery Entwisle as a new member of the Finance Committee [Resolution 24-13] by Dir. Gardener, 2nd by Dir. Tittle, approved by vote of 5-0.
- B. **Designated/Committed Funds:** A motion was made by Dir. Nybakken to designate certain general funds as assigned fund balance for apparatus purchase and major repair [Resolution 24-11], 2nd by Dir. Gardener, approved by vote of 5-0. A motion was made by Dir. Tittle to designate certain general funds as committed fund balance for an operating reserve fund [Resolution 24-12], 2nd by Dir. Gardener, approved by vote of 5-0.
- C. **Policy Manual:** The process for updating the district Policy Manual to include references to the District Administrator was discussed.

X. CALENDAR LOOK-AHEAD:

Calendar was discussed; one board member is behind on training; no board members need to remotely attend the next meeting.

XI. ADJOURNMENT TO NEXT MEETING:

Next Scheduled Regular Meeting: Wednesday November 20, 2024, 10:00 a.m.