



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Wednesday, September 18, 2024, 10:00 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** The meeting was called to order at 10:06 a.m.
- II. **PLEDGE OF ALLEGIANCE:** In attendance: Directors Nybakken, Gardener, Campbell, Tittle, Colson, Chief Plakos (attending remotely), CAL FIRE Captain Pat Briant
- III. **REMOTE ATTENDANCE:** None
- IV. **AMENDMENTS TO AGENDA:** One document concerning the board retreat was left out of the agenda packet, and provided separately.
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
 - A. **CONSENT CALENDAR:** A motion was made to approve the consent calendar by Dir. Nybakken, 2nd by Dir. Tittle, and approved by a vote of 4-0 (Dir. Gardener had not yet arrived at the meeting).
- VI. **REPORTS**
 - A. Chair: Discussed frustration of not having meaningful information yet about how to keep track of financial information for Measure H.
 - B. Chief: as written, also attended the chiefs' meeting with specific questions about measure H, and described the Class B uniforms.
 - C. CAL FIRE: gave weather report and fire season outlook, status on fires in the south; new recruit is fully operational now; there are many controlled burns going on, and planned for the future
 - D. VFA Liaison: both the regular meeting and the annual meeting occurred last week; the North Fire Station plans were reviewed, the biological resources plan is underway; 2 board members stepped down, and 2 new ones took their places on the board; review of what the VFA is spending on – scholarship, asphalt replacement at North Fire Station, roof work, various apparatus, NFS expansion plans, uniforms; officers will be elected at next meeting.
 - E. Treasurer: as written

VII. DISCUSSION/ACTION ITEMS

- A. **CAL FIRE 2023 Volunteer Fire Capacity Grant:** A motion was made to accept the resolution, authorize signing of the grant agreement and execution of the grant program by Chief Plakos (Resolution 24-08) by Dir. Tittle, 2nd by Dir. Gardener, approved by vote of 5-0.
- B. **Final Budget:** A motion was made to approve the final FY24-25 budget (Motion 24-09), with the addition of increasing the expected sales tax revenue as predicted by the county, and increasing the amount for the District Administrator salary and expenses by Dir. Gardener, 2nd by Dir. Tittle, and approved by a vote of 5-0.
- C. **VFA MOU:** A motion to approve updated Memorandum of Understanding document between NSCFPD and The Sea Ranch Volunteer Fire Department, Inc (Motion 24-10) was made by Dir. Nybakken, 2nd by Dir. Gardener, and approved by a vote of 5-0.
- D. **DA Onboarding:** The plan for bringing the new District Administrator on-board was discussed.
- E. **Board Retreat:** The content and participants in a future board retreat was discussed, including suggestions for moderation, and possible participants such as the VFA board.

VIII. **CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT** (Gov. Code section 54957(b)(1).) The board was in closed session from 11:30 a.m. until 12:01 p.m. The proposed employment agreement for the District Administrator position, and the process for reviewing it, was discussed.

IX. CALENDAR LOOK-AHEAD:

Calendar was discussed; one board member is behind on training; no board members need to remotely attend the next meeting.

X. ADJOURNMENT TO NEXT MEETING:

Next Scheduled Regular Meeting: Wednesday October 16, 2024, 10:00 a.m.