



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707) 639-0961

NSCFPD Finance Committee Minutes

Sea Ranch North Fire Station, 39250 Highway One, The Sea Ranch, CA 95497

Friday, March 29, 2024, 1:30 p.m.

- I. **CALL TO ORDER:** The meeting was called to order at 1:33 pm.
- II. **ROLL CALL:** Members Blair-Johns, Campbell, Chief Plakos, Nybakken, and Tilles were present in person.
- III. **REMOTE ATTENDANCE:** None
- IV. **AMENDMENTS TO AGENDA:** None
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no members of public in attendance.
- VI. **CONSENT CALENDAR:** Campbell moved, Blair-Johns seconded motion to approve. Unanimous vote.
- VII. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report: no questions about written Treasurer's Report.
 - B. CAL FIRE Staffing: Chief Plakos summarized document in agenda packet explaining existing and proposed CalFire staffing and contract. The committee jointly reviewed the projection spreadsheet, discussing the timing of the proposed increase in staffing. Tilles moved, Blair-Johns seconded, a motion to recommend to NSC Board of Directors that NSC begin 3/0 CalFire staffing in January 2025, after the collection of the Sales Tax has begun and is expected to begin flowing to us. Unanimous vote.
 - C. Insurance: The Committee walked through the documents in the packet. Further research will be done.
 - D. Professional Services: Chief Plakos walked the Committee through the document in the agenda packet. Committee discussed whether we needed an accountant different from the auditor to consult about accounting questions as they arose, and in particular about accounting procedures related to Measure H funding. Campbell offered to discuss policy considerations with a Sea Ranch member who started and managed a medium-sized accounting firm in the Bay Area.
 - E. Next Meeting: April 30 at 2:00 pm.
- VIII. **ADJOURNMENT**