



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Agenda

Tuesday, November 28, 2023, 2:00 p.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

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Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241  
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241  
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org).

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- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **REMOTE ATTENDANCE:** Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)).
- V. **AMENDMENTS TO AGENDA**
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve Expenses: September, 2023.
  - B. Approve minutes from the October 17, 2023 board meeting.
- VIII. **REPORTS**
  - A. Chair
  - B. Chief
  - C. Treasurer

## **NSCFPD Board Meeting Agenda, November 28, 2023, Page 2**

- D. CAL FIRE
- E. Staffing ad-hoc
- F. VFA Liaison

### **IX. DISCUSSION/ACTION ITEMS**

- A. Audit for FY ending June 30, 2023: Review with motion to accept draft audit report.
- B. Hiring Employees: Review status and activities, and review draft Employee Manual with motion to approve.
- C. Insurance: Discuss current insurance coverage, with motion to direct Finance Committee to investigate insurance options for the future.
- D. Sales Tax Initiative Status: Report on activities and plans.
- E. Sales Tax Initiative: The Board of Directors will consider approving a Resolution taking an official position supporting “THE IMPROVED AND ENHANCED LOCAL FIRE PROTECTION, PARAMEDIC SERVICES AND DISASTER RESPONSE INITIATIVE”, Measure [X] on the March 5, 2024 Sonoma County ballot.

### **X. CALENDAR LOOK-AHEAD:**

Review annual calendar, identify upcoming tasks and deadlines, future agenda items. Do any board members need to attend a future meeting remotely? Consider cancelling December board meeting.

### **XI. ADJOURNMENT TO NEXT MEETING:**

Next Scheduled Regular Meeting: December 19, 2023 2:00 p.m.