



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Tuesday, September 19, 2023, 2:00 p.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** Meeting called to order at 2:06 pm.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** In attendance Directors Campbell, Nybakken and Gardener, Chief Plakos, Assistant Chief Breier CALFIRE Captain Pat Briant. Directors Tittle and Colson absent.
- IV. **REMOTE ATTENDANCE:** None
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Motion by Director Nybakken, second by Director Gardener to approve Consent Calendar as presented. Passed with 3-0 vote.
- VIII. **REPORTS**
 - A. Chair: No report.
 - B. Chief: As written, with a look at the new UTV4441 and some of the training on it. It is now in service.
 - C. Treasurer: As written, and now just waiting to schedule the audit.
 - D. CAL FIRE: There is some lightning around, but not here, but it is being watched. An "Extractor" is coming to the South Station, which is a large, heavy duty washing machine that can handle the Personal Protective Equipment (PPE) the fire personnel wear that will help reduce cancer risk.
 - E. Regional Engagement ad-hoc: Chair Campbell asked that this item be removed from our recurring items on the agenda, as there is nothing happening for now.
 - F. Staffing ad-hoc: No report, as it will be covered under Discussion Items B.
 - G. VFA Liaison: Director Nybakken reported that the UTV Shed has been approved by DCEM. Over the last couple of years \$24,000 in scholarships has been handed out. Locally.
- IX. **DISCUSSION/ACTION ITEMS**
 - A. Final Budget: Captain Briant reviewed items added to the budget which included specialized rope rescue tools that will help with cliff rescue and allow rescues with fewer

NSCFPD Board Meeting Action Summary, September 19, 2023, Page 2

people. After discussion of the budget, Director Gardener moved, and Director Nybakken seconded approval of the budget as presented. Passed 3-0. **(Resolution 23-10)**

- B. District Staffing: Discussion about how to move forward on gearing up for an employee, and it was decided to ask our attorney for more guidance and a referral to an HR consultant that could handle things for us. Director Gardener asked that we also check the local accountant that South Coast Fire and MHA use for their similar needs. Directors Nybakken and Campbell will work on research related to setting up for employees. Chief Plakos will work on reinstating Lexipol policies related to employees.
- C. Discussion regarding allowable communication about the proposed Sales Tax Initiative. Chair Campbell reviewed her list of dates and questions we have for clarification about our limited role in presenting this initiative. Chief Plakos will write up first drafts of articles related to the District's financial status and needs for Director Gardener to review and shorten that can be distributed, posted on the website and used for answering questions. Director Gardener will also reach out to Laurie Mueller for help in writing an article for Soundings and crafting responses to questions.
- X. **CALENDAR LOOK-AHEAD:** Reviewed upcoming deadlines, and discussed changing meeting dates near the holidays; will be revisited at October meeting
- XI. **ADJOURNMENT TO NEXT MEETING:**
Next Regular Meeting: October 17, 2023 2:00 p.m.