



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Finance Committee Minutes

Sea Ranch North Fire Station, 39250 Highway One, The Sea Ranch, CA 95497

Wednesday, June 14, 2023 at 10:00 a.m.

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- I. **CALL TO ORDER:** The meeting was called to order at 10:08 am
- II. **ROLL CALL:** Members Present: Blair-Johns, Campbell, Nybakken, Plakos, Tilles
- III. **REMOTE ATTENDANCE:** Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)):  
Motion by Member Tilles, second by Member Campbell to approve attendance via videoconference due to a distant medical appointment for Member Blair-Johns with a vote of 4-0. Member Blair-Johns attended remotely.
- IV. **AMENDMENTS TO AGENDA:** There were no amendments to the agenda
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There was none.
- VI. **CONSENT CALENDAR:** The minutes from the May 3, 2023 meeting. Blair-Johns moved, Plakos seconded approval. Unanimous.
- VII. **DISCUSSION/ACTION ITEMS**
  - A. Treasurer's Report:  
Plakos explained proposed Sales Tax Measure, being proposed by the fire agencies. Language has been written and approved by County Counsel. Planned for March 2024 election, would require simple majority because being put forward by petition. A bit over \$60 mm in total. If this passes, tax would be collected beginning in Fall 2024, disbursed in early 2025. We would get enough funding to have 3/0 staffing. Plakos reported that the Sonoma County Fire Chiefs Association will share guidance about what Board and Finance Committee members can legally do in terms of advocacy of this measure.
  - B. Preliminary Budget:  
Changes from prior version: Bill for mini-pumper chassis has not arrived, so this expense will be deferred to next fiscal year. VFA has decided to pay for replacement for 4401. In this version of the budget for next year, 6 months of expenses would be \$750K, for Reserves purposes. Motion by Tilles, second by Campbell to endorse this version. Vote unanimous.
  - C. Reserve Funds:  
Discussed recommendation to Board of Directors regarding new Reserve Funds: Apparatus Fund, Operating Reserve Fund. **Apparatus Fund:** \$900K is projected for cash payment of planned equipment replacement over next 2 years; VFA has proposed paying for \$100K of this total, for a net of \$800K. Plakos proposed including \$60K to cover maintenance, for a total of \$860K. Plakos suggested that any income related to rentals should go into this Fund. This fund is a Designated

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Fund. **Operating Reserve Fund:** This fund would include 6 months of projected expense in the coming year. It should not be changed during the year, absent some significant unexpected change. This is a Committed Fund. Plakos will ask for confirmation from the auditor of the exact titles of the funds, and how they should be displayed on the Balance Sheet. Motion to submit this to the Board for discussion and approval at their June Board meeting, made by Plakos, seconded by Blair-Johns. Unanimous.

**VIII. ADJOURNMENT:** The meeting was adjourned at 12:05 pm.