



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Wednesday, September 21, 2022, 9:30 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** 9:33 am
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Campbell, Colson, Gardener, Nybakken; Chief Plakos, Assistant Chief Breier, CAL FIRE Captain Red Miller
- IV. **AMENDMENTS TO AGENDA:** none
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** none
- VI. **CONSENT CALENDAR:** Motion to approve the consent calendar, including approval of the July 2022 expenses, approval of the minutes from the August 17, 2022 board meeting, and to adopt the resolution (Resolution 22-14) authorizing the continuation of teleconference meetings as permitted by Assembly Bill 361, made by Dir. Campbell, 2nd by Dir. Colson, approved 4-0.
- VII. **REPORTS**
 - A. Chair: none
 - B. Chief: as written, also: radio load refers to the list of programmer channels that are loaded into the radios; people in Annapolis are moving forward with talking about vegetation management projects; there is a meeting of the Sonoma Coast Collaborative on 1 Oct to talk about coastal fire safety plans; two more firefighters will be starting their training soon to be able to drive the engines.
 - C. Treasurer: as written, also: We have received the Lexipol invoice for the year.
 - D. CAL FIRE: We received about 3" of rain in the last week, caused a number of trees down on the road; all engines are returning to their CAL FIRE bases; schedule B will have 2 engines staffed in the division this winter; FFI hand crew station at Blue Ridge is now open; rope and multi-casualty training continues; school bus training occurred with a school bus from Horicon; a multi-agency training is being planned; the controlled burns at Gualala Point are expected to start in first week of October; Schedule A staffing change is expected to happen around 2 October – but there may be some administrative issue that must be resolved first before new captain is identified.
 - E. Regional Engagement ad-hoc: Our district continues to meet with Timber Cove; there is another meeting this afternoon; it is suggested that we make sure that our district needs (e.g. an expanded NFS) also get clearly specified
 - F. VFA Liaison: Elections are scheduled for next meeting in September. An interview of Captain Plakos by George Calys is being discussed.
- VIII. **DISCUSSION/ACTION ITEMS**

NSCFPD Board Meeting Action Summary, September 21, Page 2

- A. CAL FIRE 2022 Volunteer Fire Capacity Grant: a motion was made to approve the VFC grant agreement and authorize Chief Plakos to proceed with completion and execution by Dir Nybakken, 2nd by Dir. Campbell, approved 4-0 (Resolution 22-15).
- B. Apparatus: a motion was made to authorize Chief Plakos to proceed with the order of a new engine, as described in the agenda packet, with full payment to be made at the time of delivery, by Dir. Campbell, 2nd by Dir. Nybakken, approved 4-0 (Resolution 22-18).
- C. Final Budget for FY 22-23: A motion was made to approve the final budget as presented for FY 22-23, with one change of adding \$2000 to the machinery and equipment line item, by Dir. Campbell, 2nd by Dir. Gardener, approved 4-0 (Resolution 22-16).
- D. Records Retention Policy: A motion was made to change the records retention policy to no longer require all expense receipts to be kept in paper form, by Dir. Campbell, 2nd by Dir. Nybakken, approved 4-0 (Resolution 22-17).
- E. Board Retreat Workshop: No issues or concerns with the proposed agenda were brought up. Chief Plakos suggested that it would be beneficial if the board educates themselves on past history of the district, and offered to pull together a useful timeline.
- F. Finance Committee: A motion was made to approve the Finance Committee to begin researching parcel taxes, by Dir. Colson, 2nd by Dir. Campbell, approved 4-0.
- IX. **Closed Session:** Closed Session re: legal representation. Govt. Code section 54957: began at 11:07, ended at 11:45. Discussed information we have learned so far on possible attorneys, and the plan for proceeding with evaluation.
- X. **CALENDAR LOOK-AHEAD:** No action needed.
- XI. **ADJOURNMENT TO NEXT MEETING:** adjourned at 11:45
Next Meeting: October 19, 2022 9:30 a.m.