



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Action Summary

Wednesday, July 20, 2022, 9:30 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

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- I. **CALL TO ORDER:** 9:33 am
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Campbell, Colson, Gardener, Nybakken, Tittle; Chief Plakos, Assistant Chief Breier, CAL FIRE Captain Red Miller
- IV. **AMENDMENTS TO AGENDA:** none
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** none
- VI. **CONSENT CALENDAR:** Motion to approve the consent calendar, including approval of the May 2022 expenses, approval of the minutes from the June 15, 2022 board meeting, and to adopt the resolution (Resolution 22-12) authorizing the continuation of teleconference meetings as permitted by Assembly Bill 361, made by Dir. Tittle, 2<sup>nd</sup> by Dir. Campbell, approved 5-0.
- VII. **REPORTS**
  - A. Chair: none
  - B. Chief: as written, also: showed various videos and photos of recent training and response to calls; waiting on the 2<sup>nd</sup> CAL FIRE captain, which is in approval process; Asst. Chief Breier will be doing some of the maintenance on our apparatus; the "Coastal Fire and Safety Fair" event sponsored by the Fire Safe Council will be held at the White Barn on 13 August.
  - C. Treasurer: as written
  - D. CAL FIRE: There have been various fire starts, all going ok so far. The fire danger sign has been changed to "High". There are "call when needed" aircraft available at both Santa Rosa and Napa airports. There will be a controlled burn of piles at the Gualala Point Regional Park in the near future. There is a search going on for a replacement for apparatus 4401.
  - E. Regional Engagement ad-hoc: An email was received from the county yesterday indicating that there will be a meeting with Timber Cove in early August, but not to expect news about more meetings after the last one on 2 June with all the districts until later in August. The agenda packet includes a draft document presented by Chief Plakos of possible discussion points for a more concrete proposal.
  - F. Grants ad-hoc: no news

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- G. VFA Liaison: Work on North Station expansion is proceeding. Working with RCMS on a medical education scholarship using funds from the sales of Christmas trees. Appreciation dinner will be held on 20 August.
- H. Staffing ad-hoc: Agenda packet contains draft of job descriptions for Bookkeeper and Administrative Assistant positions. There was some discussion and suggestion for changes; the next step may be to consider pulling out a subset of the administrative assistant job description responsibilities and possibly looking for candidates.
- I. 2022 Election: Dir. Tittle has provided information on how to file for candidacy; Dirs. Colson and Gardener must complete this process by 12 August.

### **VIII. DISCUSSION/ACTION ITEMS**

- A. None.
- IX. **CALENDAR LOOK-AHEAD:** Discussed the issue of whether we are going to continue with our current attorney or choose a new one. This will be an action item on the agenda for the next board meeting.  
There is a board retreat scheduled for 14 October – details about timing and cost need to be finalized.
- X. **ADJOURNMENT TO NEXT MEETING:**  
Next Meeting: August 17, 2022 9:30 a.m.