



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Agenda

Monday, September 13, 2021, 4:30 p.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

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Pursuant to the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain provisions of the Ralph M. Brown Act, and the directive of the Health Officer of the County of Sonoma to shelter in place due to the COVID-19 pandemic, this meeting may also be attended by teleconference.

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241  
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241  
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

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Physical distancing and masking guidelines will be followed at in-person meeting.

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org).

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- I. **CALL TO ORDER**
  - II. **PLEDGE OF ALLEGIANCE**
  - III. **ROLL CALL**
  - IV. **AMENDMENTS TO AGENDA**
  - V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
  - VI. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
    - A. Approve Expenses: July, 2021
    - B. Approve minutes from the August 18 and August 26, 2021 board meetings.
  - VII. **REPORTS**
    - A. Chair
    - B. Chief

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- C. Treasurer
- D. CAL FIRE
- E. ERAF ad-hoc
- F. Consolidation ad-hoc
- G. Grants ad-hoc
- H. VFA Liaison
- I. Staffing ad-hoc

### VIII. **DISCUSSION/ACTION ITEMS**

- A. **Records Retention:** Review proposed records retention policy and schedule, with motion to approve. (Dir. Gardener, Chief Plakos) (Resolution 21-xx)
- B. **Final Budget FY 21-22:** Review and approve final budget for FY 21-22. (Chief Plakos)
- C. **Credit Card:** Review with motion to approve recommendation to apply for additional credit card. (Chief Plakos)

IX. **CALENDAR LOOK-AHEAD:** Review annual calendar, identify upcoming tasks and deadlines, future agenda items. (All)

X. **ADJOURNMENT TO NEXT MEETING:**  
Next Meeting: October 20, 2021 9:30 a.m.