



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Agenda

Monday, May 10, 2021, 4:30 p.m.

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Pursuant to the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain provisions of the Ralph M. Brown Act, and the directive of the Health Officer of the County of Sonoma to shelter in place due to the COVID-19 pandemic, the Board will conduct this meeting entirely by teleconference.

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241  
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241  
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org).

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Note that all times listed below are approximate.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AMENDMENTS TO AGENDA**
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS (4:33):** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VI. **CONSENT CALENDAR (4:35):** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve Expenses: March, 2020
  - B. Approve minutes from the April 12, 2021 board meeting.
- VII. **REPORTS (4:37)**
  - A. Chair
  - B. Chief
  - C. Treasurer

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- D. CAL FIRE
- E. ERAF ad-hoc
- F. Consolidation ad-hoc
- G. Grants ad-hoc
- H. VFA Liaison

### VIII. **DISCUSSION/ACTION ITEMS**

- A. **Appointment of Board Member (4:50):** Appointment of new Board member to replace Director Bell. (Dir. Gardener)
- B. **Board Service Recognition (5:00):** Motion to approve Board Resolution recognizing service of Director Bell (**Resolution 21-03**). (Dir. Gardener).
- C. **Board Retreat Planning (5:05):** Review plans for May 13 Board Retreat & Goals Workshop. (Dir. Gardener).
- D. **Records Retention (5:10):** Review with motion to approve proposed records retention policy and schedule. (Dir. Gardener)
- E. **Preliminary Budget (5:25):** Discuss draft preliminary budget for FY 2021-2022. (Chief Plakos)
- F. **Financial Policy Update (5:40):** Review with motion to approve update to Financial Policies recommended by Finance Committee. (Resolution 21-xx). (Dir. Campbell)
- G. **Lexipol: (5:45) Adopt Lexipol-based Policy Document:** Discussion and motion to adopt Lexipol Policy document for the District. (Resolution 21-xx). (Chief Plakos)

### IX. **CLOSED SESSION: (6:00)**

Closed Session re: personnel matters. Govt. Code section 54957.

- X. **CALENDAR LOOK-AHEAD (6:15):** Review annual calendar, identify upcoming tasks and deadlines, future agenda items. (All)
- XI. **ADJOURNMENT TO NEXT MEETING (6:20)**  
Next Meeting: June 14, 2021, 4:30 p.m.