



North Sonoma Coast Fire Protection District

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NSCFPD Board Meeting Action Summary

Monday, January 11, 2021, 5:00 p.m.

- I. **CALL TO ORDER:** 5:03pm
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Bell, Campbell, Gardener, Nybakken and Tittle; Chief Plakos, Assistant Chief Aitchison and CALFIRE Captain Miller.
- IV. **AMENDMENTS TO AGENDA:** None
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VI. **CONSENT CALENDAR:**
 - A. Approve Expenses: November, 2020
 - B. Approve minutes from the December 2020 board meeting
Director Nybakken suggested correcting X. B. to read: "Sonoma County has just 'proposed' a ballot measure in March..." (rather than 'approved'). Motion to approve Consent Calendar with correction to X.B. by Director Tittle, 2nd by Director Campbell, Approved 5-0
- VII. **REPORTS**
 - A. Chair: Investigating new law requiring owner disclosure of property vulnerability to fire danger.
 - B. Chief: As distributed.
 - C. Treasurer: As distributed.
 - D. CAL FIRE: Covid-19 safety is still the priority; Jonathan Martinez is a new Schedule A engineer; Victor Andrade is a new Schedule B captain; fire season was declared closed as of mid-December; all training will be conducted by Zoom for the foreseeable future; cache of hose at CALFIRE Annapolis Station is building up intentionally; new water tender is expected to arrive by April/May.
 - E. ERAF ad-hoc: No report
 - F. Consolidation ad-hoc: No report
 - G. Grants ad-hoc: Dean Kackley, grant writer, joined Directors Gardener and Tittle and Chief Plakos to apply for a new grant to fund a new vehicle to replace Engine 4432 in the Replacement Schedule. Grant deadline is Feb12, 2021.
 - H. VFA Liaison: Director Nybakken, Liaison, reported that VFA is now investing funds from various fundraising efforts, per investment strategy and portfolio; perusing potential dates for VFA picnic rescheduling due to COVID-19 restrictions.

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VIII. DISCUSSION/ACTION ITEMS

- A. Audit Report: Review with motion to accept final audit report for FY ending June 30, 2020. As distributed; Motion to accept by Director Campbell, 2nd by Director Nybakken; Motion passed 5-0.
- B. Finance Committee: Motion to accept Michael Tilles as community member to Finance Committee by Director Nybakken, 2nd by Director Tittle; Motion approved 5-0.
- C. Resolution for Portal to Portal: Motion to pass Resolution 21-01 Supporting Portal-to-Portal Reimbursements from OES (with appropriate clerical corrections), as well as to approve update to Financial Policies as distributed, by Director Campbell, 2nd by Director Tittle; Motion approved 5-0.
- D. Replacement/Selection of District Counsel: Discuss current representation and possible changes. Item will appear on future agenda for closed session regarding contract negotiations; No Action.
- E. Discussion of implications of county ballot measure for TOT funds: Item will appear on February 2021 Agenda; No Action.
- F. Property and Liability Insurance: Discussion of FARA vs. FASIS offerings; No Action.

IX. **CALENDAR LOOK-AHEAD:** Motion to set future meeting agenda date and time for 2021 regular meetings as 2nd Monday of each month at 4:30pm, with the exception of December when the meeting will be on the 1st Monday, December 6, 2021 by Director Nybakken, 2nd by Director Tittle; Motion approved 5-0.

X. **ADJOURNMENT TO NEXT MEETING:** 7:09 Motion to adjourn by Director Campbell, 2nd by Director Nybakken

Next Meeting: February 8, 2021, 4:30pm.