



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Standing Finance Committee Minutes

11:00 am, Wednesday, September 4, 2019

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER** – 11:00 am
- II. **ROLL CALL** – Scott, Plakos, Buckley, Jacobs, and Campbell via conference call
- III. **AMENDMENTS TO AGENDA** – Amended to include Marti Campbell's call in location at the corner of Bush Street and Franklin Street, San Francisco, CA.
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES**
Approval of the minutes from the May 17 and August 13, 2019 meetings (Buckley/Scott)
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VI. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report:
 - a. The due date for the Rosenbauer Engine chassis due date has been moved forward to January 2020; the chassis delivery has also been delayed;
 - b. The onsite audit workday was conducted on Tuesday, August 13. Receipt of the draft audit report is pending.
 - B. Final Budget 2019 Review and Recommendation –
 - a. The Finance Committee recommend approval of the final budget to include an increase to budget line item Vehicle Cash Costs from \$145,000 to \$160,000 and other minor adjustments as recommended by staff. (Buckley/Plakos)
 - C. CALENDAR LOOK-AHEAD: Next meeting will be scheduled upon receipt of the audit report.
- VII. **ADJOURNMENT TO NEXT MEETING** – 11:40 a.m. (Scott/Jacobs)