



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Monday, April 9, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** Directors Scott, Mueller, Aitchison, McMahan and Pounds. Chiefs Plakos and Aitchison present, CALFIRE Captain Spear absent.
- IV. **AMENDMENTS TO AGENDA** None.. Motion to approve Director Aitchison and second by Director McMahan. Approved Unanimously.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes from the March 12, 2018 board meeting were reviewed. Motion to approve Director Aitchison and second by Director Scott. Approved Unanimously
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* None
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve recent expenditures: Motion to approve by Director Aitchison and second by Director Scott. Approved Unanimously.
- VIII. **REPORTS**
 - A. Chair On June 2, 2018 the Annapolis Historical Society will sponsor t community "Heritage Days" event at the Old Horicon School. NSCVFD will send one or two apparatus and some staff to participate.

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- B. Chief (attached)
- C. Treasurer (attached)
- D. Financial Ad-Hoc (attached)
- E. Community Outreach: Leigh and Laurie Mueller are working on a summary report of the groups activities, which will be presented to the NSCFPD and NSCVFA boards.
- F. CAL FIRE On May 14, 2018 the South Fire Station will be staffed with the Schedule B engine and crew.

IX. CLOSED SESSION

- A. Closed Session re: pending litigation. Govt. Code sections 54956.9(d)(4).
No closed session. Nothing to report.

X. DISCUSSION/ACTION ITEMS

- A. Conflict of Interest Policy: Pass a resolution affirming the District's Conflict of Interest Policy.. Motion to approve Resolution 18-04 by Director Aitchison and second by Director Scott. Approved Unanimously.
- B. Appropriations Limit Ballot Item: Reviewed steps necessary to prepare for the Appropriations Limit Item on the November 2018 ballot.). Motion to set our proposed permanent appropriations limit at \$3,000,000 by Director McMahan and Second by Director Scott. Approved Unanimously. **(Resolution 18-05).**
- C. Resolution of support for Measure E, Community Life Support District (CLSD): CLSD is seeking community support for Measure E. This measure provides for the continuance of their current appropriations limit, which enables them to keep and use the funds from their tax collections. They need these funds to maintain their current level of service. Motion to approve Resolution to support CLSD by Director Scott and second by Director McMahan. Approved Unanimously. **(Resolution 18-06)**
- D. Motion to Make the Appointment of Larry Jacobs to the Finance Standing Committee: Motion to approve by Director Scott and second by Director Aitchison. Approved Unanimously
- E. Resolution for November 6, 2018 General Election: The Registrar of Voters requires a board resolution requesting consolidation with the November 6, 2018 general district election. A motion to approve the request by Director Scott and second by Director McMahan. Approved Unanimously. **(Resolution 18-07)**
- F. Establish Election Ad Hoc Committee: In preparation for the November 6, 2018 General Election the board needs to appoint two board members to form an Election Ad-Hoc Committee. A motion to approve by Director Scott and second by Director Aitchison. Approved Unanimously. Appointed to the Election Ad-Hoc Committee are Director Scott and Director Pounds. **(Resolution 18-08)**
- G. Review and discussion of 2018 Goals and Objectives Report: Review the goals and objectives identified at our Jan. 21, 2018 workshop. Discuss clarity and responsibility. Motion to remove goals #5 and #11 from long term goals by Director McMahan and second by Director Scott. Approved Unanimously. Motion to approve remaining document by Director Mueller and second

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by Director Aitchison. Approved unanimously. Director Mueller will work on consolidating a final goals report and document for the board to work from.

- H. Election of board officers (Chair, Vice-chair, Secretary): We need to elect our board officers for the period of April 2018 through to the organization meeting of the new board in Dec. 2018. Motion to elect officers by Director Mueller and second by Director Scott. Amendment to leave the present board officer assignments intact until Dec. 2018 by Director McMahan and second by Director Aitchison. Amended motion approved unanimously

XI. CALENDAR LOOK-AHEAD: Review annual calendar, identify upcoming tasks and deadlines. No comments were received.

XII. ADJOURNMENT TO NEXT MEETING Motion to adjourn by Director McMahan and Second by Director Aitchison. Meeting Adjourned at 7:37 p.m.

Next Meeting: 5/14/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

6/11/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

7/9/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting