



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

Notice & Agenda of Regular Board Meeting

Monday, June 12, 2017, 6:00 p.m.

Horicon School (35555 Annapolis Road, Annapolis)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that all times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. AMENDMENTS TO AGENDA

V. APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the May 8, 2017 board meeting will be reviewed, with motion to approve.

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS: *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*

VII. CONSENT CALENDAR: *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*

A. Approve bills paid in May, 2017.

VIII. REPORTS (18:10)

A. Chair

B. Chief

C. CAL FIRE (no attachment)

D. Financial ad-hoc (YTD budget and cash balance reports attached)

E. ERAF ad-hoc (no attachment)

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IX. CLOSED SESSION

- A. Closed Session re: pending litigation. Govt. Code section 54956.9(d)(4).

X. DISCUSSION/ACTION ITEMS

- A. Additional Funds: Motion to approve signing of contract with Sonoma County for additional fire funds Contract for Support Funds from Sonoma County: Approve signing of the agreement with Sonoma County for additional support funds for fire services in FY 16/17. (Assistant Chief Aitchison)
- B. Preliminary budget for Fiscal Year 2017-2018: Review the preliminary budget for FY 2017-1018. (Dir. Mueller, Assistant Chief Aitchison)
- C. Authorization to finish setting up the new account with Summit State Bank: The Summit State Bank needs signature cards for persons authorized to act on behalf of the NSCFPD and to finish the requirements for establishing our new bank account. (Dir Mueller)
- D. Review of working relationships with District Counsel, William Adams, and with ERAF Counsel, William Ross: We are ending our first complete budget year and our first 15 months as a new FPD. It is an appropriate time to solicit comments from board members about their sense of the working relationship to date by each counsel, and to see if there are ways we can further improve these important working relationships.
- E. Amendment to Resolution 17-18 Appointing a District Treasurer & Finance Standing Committee: Change the commencement date for the Finance Standing from July 1, 2017 to Jan. 1, 2018. (Dir. Mueller)
- F. Membership in California Special District Association (CSDA): Discuss CSDA membership, vote on motion "Approve membership by NSCFPD in CSDA for FY 17/18." (Chief Plakos)
- G. Create an ad hoc committee on hosting the regular meeting of the Sonoma County Fire District Association (SCFDA) in July of 2018: We need to create an ad hoc committee to begin work immediately to contact the SCFDA to understand the requirements for the meeting and to then secure a meeting venue and to work out the arrangements, the costs and so on if we are to host the meeting. Timeliness of actions is important here. We will need volunteers.

XI. CALENDAR LOOK-AHEAD: Review annual calendar, identify upcoming tasks and deadlines. (Dir. Aitchison)

XII. ADJOURNMENT TO NEXT MEETING

Next Meeting: 6/26/17 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

07/10/2017 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

08/14/2017 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting