



# North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## Action Summary

Monday, March 6, 2017, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org). A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

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Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER:** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Aitchison, McMahan, Mueller, and Scott present; Chief Plakos, Assistant Chief Aitchison (at 6:28 p.m.), CALFIRE Captain Spear.
- IV. **AMENDMENTS TO AGENDA:** None
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**

Director Aitchison moved to approve the minutes from the February 13, 2017 board meeting. Director McMahan seconded the motion. The motion was approved unanimously.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time. Paul Plakos from TSRVFD board announced that the annual firefighter appreciation dinner would be on April 12<sup>th</sup> at the Sea Ranch Lodge.*
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Vendors paid in February, 2017.

Director Mueller moved to approve the consent calendar. Director Scott seconded the motion. The motion was approved unanimously.
- VIII. **BOARD VACANCY Q & A**
  - A. Open Q&A Session: Robert Pounds spoke to the board and voiced his interest in serving on the board.

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## IX. CLOSED SESSION

- A. Closed session to review applications to fill open board position entered at 6:08 p.m.; return to regular session at 6:10 p.m.. No reportable action.

## X. BOARD MEMBER APPOINTMENT

- A. Director McMahan moved to appoint Robert Pounds to fill vacant board position for the remainder of the two-year term. The motion was seconded by Director Mueller. The motion was approved unanimously. Director Scott administered the oath of office to Director Pounds. **(Resolution 17-7)**

- XI. **CLOSED SESSION:** Closed Session with counsel re pending litigation at 6:33 p.m.. Gov't Code section 54956.9(d)(4): No reportable action. Returned to regular meeting at 6:43 p.m.

## XII. REPORTS

- A. Chair: Director McMahan reported that continues to communicate with attorney William Ross regarding our ERAF litigation.
- B. CFO Report: (See attached)
- C. Chief: (See attached)
- D. CAL FIRE: Fourth fire fighter for Schedule B was not funded this year. It was not necessary due to heavy rains this winter.
- E. Institutionalization ad-hoc: The committee met twice and continues to work on board calendar and handbook. Some board members agreed to complete some of the handbook sections.
- F. Financial ad-hoc: (See CFO report)

## XIII. DISCUSSION/ACTION ITEMS

- A. Annual Calendar: Discussed responsibility for completing and maintaining the calendar. Director Aitchison agreed to take over maintenance of the calendar, with assistance from Director McMahan regarding looking ahead to insure items appear on the board agenda when necessary.

## XIV. ADJOURNMENT TO NEXT MEETING:

Meeting was adjourned at 7:47 p.m.

Next Meeting: 4/10/17 Monday 6:00 p.m. @ NFS - Regular Board Meeting

Future Meetings:

05/08/2017 Monday 6:00 p.m. @ ??? - Regular Board Meeting

06/12/2017 Monday 6:00 p.m. @ ??? - Regular Board Meeting