



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 386 The Sea Ranch, CA 95497

<http://northsonomacoastfpd.org> - (707)785-2648

Action Summary

Monday, August 8, 2016, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that all times listed below are approximate.

- I. **CALL TO ORDER:** Meeting called to order at 6:01pm.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Aitchison, Carruthers, McMahan, Mueller, and Scott; Chief Plakos, and Assistant Chief Aitchison.
- IV. **AMENDMENTS TO AGENDA:** None
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes from the July 11 were unanimously approved.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* None
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.* None
- VIII. **REPORTS**
 - A. Chair: Reported that he had talked to Mark Bramfitt from LAFCO. He said that Bodega Bay is interested in talking to NSCFPD. Timber Cove is also interested in discussing a consolidation with other fire departments. Mark also stated that the last request for ERAF records went to the County and not to LAFCO. Attorney Ross will re-submit the request to LAFCO.
 - B. CFO: See Attached.
 - C. Chief: See attached.
 - D. CAL FIRE: No report.

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- E. ERAF ad hoc Committee Report: Nothing to report
- F. District Institutionalization ad hoc Committee Report: The ad hoc committee and Chief Plakos have met once and are working on an outline of what, and how, to document district information. They expect to meet again in September.

IX. CLOSED SESSION:

Adjourned to Closed Session at 6:45 p.m.

Adjourned Closed Session and returned to regular meeting at 7:19 p.m.

In respect to this agenda item, no reportable action.

X. BILLS AND WARRANTS (none submitted)

XI. PURCHASE REQUESTS (none submitted)

XII. OLD BUSINESS

- A. Discussion of proposed changes to the Policies and Procedures: The document was thoroughly reviewed. Updates were identified as either acceptable to all, or requiring further discussion. The items requiring further discussion will be updated and brought back at the next meeting.
- B. Discuss progress of research and bids for replacement rescue: The three bids were reviewed and discussed. The bid packages will be available to board members for review at the NFS. Item to be carried over to next meeting, after the board has had time to read the bids and possible financing options will be available for discussion.
- C. A facilitated workshop on District mission: Director Mueller moved to appoint an ad hoc committee. Director Aitchison seconded the motion. Director Scott volunteered to serve on the committee with Director Mueller. The motion was approved unanimously. **(Resolution 16-29)**

XIII. NEW BUSINESS

None.

XIV. ADJOURNMENT TO NEXT MEETING: Meeting adjourned at 9:10pm.

Next Meeting: 8/22/16 Monday 6:00 p.m. @ Sea Ranch North Fire Station (NFS) - Regular Board Meeting

Future Meetings:

9/12/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

10/10/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting